**Week 3 – Assignment #3 (Relaxing Travel Case Study – Project Charter)**

Group 11

Pierce College – Session 6 2023

MIS 302: Project Management

Professor: Joanne Brogden

Document Created By: Kellian Penrose

Date: 7/19/2023

| **Project Title**: Relaxing Travel | | | |
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| **Project Start Date:** 7/10/2023**Projected Finish Date:**  10/10/2023 | | | |
| **Budget Information:** $100,000 | | | |
| **Project Manager:** Morrese Morrison,  **Cell Phone Number:** 461-799-2227  **Email Address:** mdmorrison@student.peirce.edu | | | |
| **Project Objectives:**  To select an optimal operation for long-term success and profits with remote work. | | | |
| **Success Criteria:**  In order to be successful in eliminating the second location and moving remotely we will need to pack up the belonging in the second location and will need to purchase digital security and equipment for each of the six employees working remotely. We will also need come up with an approach to train the six employees to transition to working remotely and maintaining compliance | | | |
| **Approach:**  With assistance from Joseph and his IT expertise, network professionals, Felcia and Jameer will begin purchasing laptops, dependable Wi-Fi, security software, and printers. Once items are purchased, they will arrange to set up equipment in the each of the six employee’s homes who will now be working remotely. Moving professionals, Wyatt and Dylan will begin to move things to the original location with direction from Marie and Joseph. Elena will being to update the company’s compliance policies and begin implementing training for the six employees working remotely. | | | |
| **Roles and Responsibilities** | | | |
| ***Name and Signature*** | ***Role*** | ***Position*** | ***Contact Information*** |
| **Marie Brown** | **Project Sponsor** | **Majority Owner** | 215-123-4567 |
| **Joseph Brown** | **Project Sponsor** | **Majority Owner** | 215-765-4321 |
| **Joseph Brown** | **Stakeholder** | **Minority Owner** | 267-244-4442 |
| **Elena Brown** | **Stakeholder** | **Minority Owner** | 267-987-6543 |
| **Kelli Penrose** | **Team Leader** | **Project Manager** | 215-234-5678 |
| **Felcia Doe** | **Networking Professional** | **Consultant** | 215-444-4444 |
| **Jameer Green** | **Networking Professional** | **Consultant** | 215-333-3333 |
| **Wyatt Smith** | **Moving Specialist** | **Consultant** | 267-111-1111 |
| **Dylan Brown** | **Moving Specialist** | **Consultant** | 215-867-5309 |
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| **Comments:**  Elena will begin to meet with the employees for questions and concerns. | | | |